



2nd September 2024

Dear Families,

Welcome back to a new school academic year - we hope that you have had an enjoyable summer break and are feeling ready and excited for what this term will bring.

Starting with this summer holiday, we have had a few premises works to include:

- painting part of the KS1 and KS2 corridors and classrooms
- painting of the Crusoe Cabin
- new installation of smart boards in Kingsley, Luther King and Gates
- a deep clean of the school

Here is an overview of our staffing structure for the academic year ahead to include support staff, midday supervisors, the site and office team and our Breakfast and After School Club staff.

Staffing Structure 2024 – 2025

Class	Teacher	Support Staff
Holmes	Mrs Wozniak	Mrs Russell Mrs Welburn (AM)
Beckham	Mrs Oozeerally	Mrs Sargo Mrs Simms
Kingsley	Miss Iqbal	Mrs Keys
Mozart	Miss Smith	Mrs Iram
Potter	Miss Wheatley	Miss Kerschbaum (AM) Mrs Coles (AM) Mrs Spataro (AM) Ms Falvo (PM) Mrs Tallant (PM) Mrs Belaidi (PM)
Luther King	Miss Masters/Mrs Jenkins (Monday and Tuesday) Mrs Evans (Wednesday-Friday)	Mrs Kennard
Farah	Miss Abdullah	Mrs Kennard
Presley	Mr Kelynack	Mrs Courtnell
Attenborough	Ms Sullivan	Mrs Welburn (PM) Mrs Mowatt
Monet	Miss Silcock	Mrs Mowatt
Gates	Mrs Killick	



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Midday Supervisors	Mrs Adusei Mrs Ekeke Ms Fryer
Breakfast Club Team	Miss Courtnell Mrs Kennard
After School Club Team	Mrs Belaidi Miss Falvo Mrs Welburn Miss Chevannes
Site Manager	Vacancy
Assistant Site Manager	Mr Akwasi Agyei
Director of Operations	Mrs Doel
Office Team	Mrs Parrett Mrs Morrone Mrs Mohan
Kitchen Team	Mrs Munday Miss Walsh Mrs Mohanarasara

Points of contact and how to best communicate with us

If you have any concerns about your child's welfare or ability to learn successfully, please do make an appointment with your child's classteacher. If you feel that after this initial contact that you would like a leader to be involved in a meeting about your child, then the leader to make contact with, based on their phase responsibility will be:

Year group	Leader
EYFS	Miss Akhtar
Year 1	Mrs Millward
Year 2- 3	Miss Masters –Autumn 1 Mrs Jenkins – Autumn 2 onwards
Years 4-6	Mrs Killick
Inclusion Leader	Mrs Millward

If you would like to discuss concerns that may link to a specific learning/emotional need then please make contact with Mrs Millward our Inclusion Leader.

Miss Masters, our Deputy Headteacher, will be working at William Morris on a Monday, Tuesday and Wednesday morning for the first half term. If you wish to speak to her about any school matter, then please do make an appointment with the school office. Mrs Jenkins, our Federated Deputy Headteacher will be working at William Morris on a Monday, Tuesday and Wednesday morning from the second half of the autumn term until the rest of the



academic year. Mrs Masters/Mrs Jenkins will also be available should you have a whole school query or concern that you may want to share. Our Head of School Miss Akhtar will be available to discuss any further concerns relating to your child's education or any concerns that you may have about your child's behaviour and please do contact myself if you have any further concerns related to school matters.

May we remind you all that all staff welcome respectful engagement so that any discussion about your child or school matter is solution focussed and professional.

The timings of the school day

All children will continue to start school at 8.30 am and you will be able to bring your child/ren to school by walking your child round to the back door of your child's classroom. School finishes at 3.15 pm on Monday to Thursday and at 2.30 pm on a Friday. Please continue to collect your child/ren from the back door of their classroom at home time too. Children **must** be punctual to school and they must be collected on time at the end of the day to avoid being issued with a late collection charge.

Enjoy a free school lunch

Please may we remind you that any child in Reception – Year 6 will be entitled to a free hot lunch on a daily basis. We will also continue to fund a hot school lunch for our fulltime Nursery children too.

You do not need to do anything to ensure that your child has their free school meal. Each morning, your child's classteacher will ask them if they are having a school dinner or a packed lunch on that day and the kitchen will then prepare and cook enough meals for all of the children to enjoy. You may choose for your child to have a hot meal every day of the week or on given days, there is no expectation or limit on how many days your child can enjoy a school lunch.

We have revised our lunch menu to reflect some of the children's favourites, as well as offering greater vegetarian choices. Please do share our menu, which may be found on our website with your child to encourage them to have one.

Uniform

We believe that wearing a smart and practical uniform allows all children to feel equal to their peers and confident in their appearance. We also believe it is important for children to wear clothing that is conducive to a successful learning environment, including activity-appropriate clothing, such as sports attire.

We expect our children to be wearing the following in terms of uniform:

School colour fleece or jumper with or without the school logo
Grey/black skirt, pinafore, shorts or trousers
School colour checked summer dress
White polo shirt with or without the school logo
Black shoes or trainers.

A PE kit will include:
School colour PE t-shirt



Grey, blue or black shorts or tracksuit bottoms/leggings
Black trainers or plimsolls.

The wearing of a headscarf or hijab for religious reasons, is permitted. Our advice is that the wearing of the hijab would not present a health and safety hazard to either the wearer of the garment or other pupils. The hijab must be no longer than shoulder length for health and safety reasons.

Children are expected to come into school with their PE kits on, the day that they have PE.
Families will be contacted if the PE is deemed inappropriate or missing.

Children must wear the correct PE kit Please see below:

Day of Week	Classes
Monday	Gates
Tuesday	Potter Farah Attenborough
Wednesday	Mozart Luther King Monet
Thursday	Holmes Kingsley Presley
Friday	Beckham

Children are also expected to bring in:
School colour book bag or rucksack with the school logo
Water bottle.

Families will be able to request to purchase second hand uniform by completing a request for uniform slip that will identify the items that are wanted. The request slip will need to be given to the office so that the items can be sought. The cost of second hand uniform ranges from 50p to £1.00.

Relationships and Behaviour Policy review-detentions

This term welcomes the review of our Relationships and Behaviour Policy to support our belief that developing strong relationships enable us to work together with the common purpose of helping everyone learn. In order to achieve this, we apply restorative approaches to low level arising incidents such as, friendship breakups, disputes over games, running in school etc. which encourages everyone to take responsibility for their behaviours.

By promoting positive behaviour throughout the school the majority of our children will develop self-discipline and learn to co-operate with others at all times. It is, however, acknowledged that sometimes children may exhibit inappropriate behaviours from time to time and that some form of sanction may be necessary, e.g. a text home, detention etc. A text message sent from school will alert you to the fact that we are concerned about your child's behaviour and this in turn could lead to a face to face discussion about some additional support mechanisms that we may apply. A detention will only be given to any child in Years 3-6 who displays any physical behaviour or a behaviour that is emotionally or



verbally harmful to others. We will inform you on a Thursday each week, if your child is to have a detention, as this will take place on a Friday from 2.30 pm-3.00 pm with a Senior Leader. If a child in Year 1 or 2 displays similar behaviours, then they will have some reflection time with a Senior Leader instead of a playtime with their friends in order to regulate and reflect on the behaviours seen.

A reviewed Partnership to Success document will be parentmailed to all families to include support for the school in terms of our sanctions and reward systems and expectations.

Snack review

Most children require a small snack at morning break to keep them going until lunchtime. A snack is provided for children in Early Years to Year 2.

From Years 3-6, we encourage children to bring in healthy snacks full of vitamins and minerals containing no added salt, fat or sugar. Many of these will help contribute to their 5 daily portions of fruit and vegetables, keep them alert and help them concentrate. It can be hard during the week to think of suitable items for them to bring in to school, and with the help of the children, we have reviewed our expectations of what will be allowed in school. This not only supports them in making healthy choices regarding snacks but will also reduce food packaging and waste.

Providing snacks in a small, named, recyclable container is ideal.

If you are intending to send in healthy snacks with your child, please limit them to the list below.

- Vegetable sticks – such as celery, cucumber, peppers or carrot, a range of colour ensures different vitamins and minerals.
- A piece of fresh or dried fruit, high in soluble fibre and vitamins would also be a great snack– pineapple, apple, mango, kiwi, plain raisins, apricots, blueberries, banana slices.

We need the children to stay hydrated and so please ensure they bring a named water bottle into school daily. Squash and fruit juice are not permitted. We hope that with your help, we can encourage the children to develop healthy eating habits that become a normal part of everyday life. By keeping high calorie snacks to a minimum and establishing healthy eating habits early on, improvements can be made for a child's quality of life both in the short and long term.

Yummies – children from Years 3-6 will be able to purchase a healthy snack from school on a Monday, Wednesday and Friday, if they wish to do so. They will be able to purchase a piece of fresh fruit, fruit pots, sultana and raisin mix or fruit apricots. A flyer will be sent to you with more information regarding costs and when/where these will be sold.

Eco Schools Green Flag Distinction Award

Please see below the feedback that we have had regarding our Green Flag Award application:

Well done for creating such a large Eco-Committee! Pupils in your school are clearly very passionate about environmental issues and willing to go above and beyond to create positive impacts in their local community and beyond. Having multiple adults on your Eco-



Committee is a great way to distribute the workload, set an example to young people, and prevent over-reliance on a single staff member! We're in no doubt that this approach will have massively benefitted your Eco-Schools activities! We took great pleasure in reading the insightful comments on your Environmental Review, they provided a wonderful insight into the discussions that took place whilst your Eco-Committee completed it. The thought-provoking questions submitted by your Eco-Committee for next year's Environmental Review demonstrate intelligence and insight! We greatly appreciate their contribution and will certainly consider them when updating this resource for next year. Thank you! Your Action Plan is varied and substantial, containing impactful activities for each of your 3 chosen Eco-Schools' topics. The projects in your Action Plan are aspirational and inspiring. They show you have an ambitious and assured Eco-Committee who are determined to create the biggest impacts possible for your school, local community, and beyond. It's clear that when deciding on an Action Plan your Eco-Committee carefully considered how they could actively engage their entire school community in their Eco-Schools' projects, this is a real strength of your application! We love that your Eco-Committee have really personalised their Action Plan by designing their own template. We would just advise including all the information contained on the Eco-Schools' template, especially monitor and evaluate, to provide a clear roadmap for your activities that your Eco-Committee can refer to throughout the academic year. Your curriculum links come from a variety of year groups and subject areas, they're very good examples of innovative and engaging environmental education! Environmental education in your school is practical and engaging, empowering young people with the knowledge they need to confidently discuss and address ecological issues. Your trip to Norbury Brook sounds like a fantastic experience. Your school has truly gone above and beyond to make environmental education engaging for young people. We greatly appreciate your creativity in addressing environmental issues within your learning. It's obviously not just about covering these topics in your curriculum; you're using them to enhance the overall learning experience in your school. Your application includes a wonderful example of a lesson plan covering environmental issues. This example clearly demonstrates that staff members in your school are willing to go above and beyond to include these important issues in pupil's learning. Pass on a thank you to them from the Eco-Schools' Team. Thank you so much for sharing examples of pupil's work in your application such as your phenomenal displays from Rowling Class as well as those focused on 'Pollution Perils' and Biodiversity, they really helped our team understand and appreciate the environmental learning occurring in your school. We praise your Eco-Committee for their wonderful efforts to keep their school updated about their Eco-Schools' work. Delivering an assembly about their work will have taken a lot of courage, so especially well done for doing so! Your Eco-Committee expertly used their school newsletter to extend their environmental initiatives beyond school boundaries, maximising the impacts of their work. It's clear that your Eco-Schools work benefits not only your school, but also your local community and this is a massive achievement – your local community is very lucky to have a school with such dedicated pupils and staff members. Not only did your Eco-Committee enhance the sustainability of their school, but they also distributed environmental challenges to extend the impact of their Eco-School's initiatives and promote sustainability within the school community. Your Eco-Schools noticeboard looks fantastic, with lots of data demonstrating the positive impacts you and your Eco-Committee have created. The greatest success of your Eco-Schools' journey was winning a prize for your participation in the WeRPollards group as well as successful food waste monitoring in the lunch hall and we agree that this is something to be very proud of. Your main challenge is one that anyone who works in an education setting is familiar with, lack of time! However, rather than giving up, you consistently strive to make a positive impact and that's truly inspiring. Your chosen Eco-Code is practical and positive, a great reflection of your Eco-Schools work and the ethos your Eco-Committee have created at William Morris Primary School. It has been an absolute pleasure reading through your fabulous application. You have truly inspired us! We



congratulate you on achieving an Eco-Schools Green Flag with Distinction, and we can't wait to read about what you get up to next year!

A very big thank you to Mrs Wozniak and the Eco Warriors.

Celebrating achievement

All children will have the opportunity of earning themselves an 'ask me what I have achieved today' sticker during the school day. Children may be sent to visit the Head of School or Chief Executive Headteacher to share their learning successes. They will then receive an Achievement Certificate to take home at the beginning of the following week.

'Wow' cards will still be sent home fortnightly as recognition of some wonderful learning, fabulous attitude to a challenge, impeccable manners, friendly and supportive attributes etc.

All classes who achieve 94% or above attendance on the Friday will receive alternating certificates or a BeDifferent pencil to keep and take home on the Wednesday after each Friday. The class with the highest attendance percentage on the Friday will enjoy an in-class Pizza Party the following Wednesday.

Covering a class when there is staff absence

Our focus continues to prioritise learning and teaching that inspires and challenges our children to achieve their very best. With our most Senior Leaders spending a greater percentage of their week in the classroom, we do not have as much capacity to be able to cover staff, as we have had previously. This has meant that we have had to devise a cover plan to ensure that children have a teacher in the classroom, in the event that their classteacher is absent. On the first day of absence we will be linking children if they are in Years 1-6, which will involve 2 or 3 children joining another class/year group with pre-prepared learning tasks to complete in the presence of the classteacher of the class that they are joining. The children will know which class is their 'link' class and will go to this class anytime that their classteacher is absent for the period of one day. If a teacher in our Early Years is absent, we will cover the class with a leader that isn't scheduled to be in class that day, a Higher Level Teaching Assistant, the Inclusion Leader or the Head of School. This is manageable, as long as we do not have many staff absent all at once. If a member of staff is due to be absent for a longer period of time, then we will have no option but to book a supply teacher. This would be the last resort.

Extra-curricular opportunities

Our slightly more extensive programme of extra-curricular activities will resume for the children, with staff and outside providers taking the lead in a variety of creative, physical, social and academic activities this coming term. These will start the week beginning the **16th September 2024**. Information detailing what is on offer will be sent home on **Monday 9th September 2024**. Please do make sure that you check your parentmail for this information in order to register your child/ren.



Details of the autumn term events will be with you in separate fortnightly BeDifferent Bulletins and as you know, we do like to be busy.

Looking forward to a successful term ahead,

Mrs Bull and Miss Akhtar



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