



Monday 2nd September 2024

Dear Families,

Welcome back to a new school academic year-I hope that you have had an enjoyable summer break and are feeling ready and excited for what this term will bring. Starting with this summer holiday, we have had a few premises works to include:

FOSS' extensive work in the redesigned Sensory Garden
Repainting of the Year Four classrooms in Tower Hill
External fencing work
Painting and flooring in SEND room
Replacement of new Smartboards in identified classes
General maintenance
Cleaning of premises

Please see our completed staffing structure below that details our staff teams for this academic year to include support staff, midday supervisors, the site and office team and our Breakfast and After School Club staff.



Hyde Park Corner Building

Class Teacher (s)	Teaching Assistant/s	Class Teacher (s)	Teaching Assistant/s
Paddington (Nursery) Mrs Adegbola and Mrs Kahel	Mrs Morgan TBC Miss Clifford	Archway (Reception) Miss Martin	Miss Philp
Bank (Reception) Mrs Falcica	Mrs Fati Miss Thompson	Angel (Reception) Miss Robinson	Mrs Kosiedowska Mrs Justin
Oval (Year One) Ms Rasheva	Mrs Owusu-Ansah Mrs Tanner	Borough (Year One) Miss Hansen	Miss Dearlove Mrs Santos
Knightsbridge (Year One) Mrs Kelly	Mrs Irfan		

Tower Hill Building

Class Teacher (s)	Teaching Assistant/s	Class Teacher (s)	Teaching Assistant/s
Pimlico (Year Two) Miss Pearce	Mrs Inwards Mrs Ijoyah	Victoria (Year Two) Miss Othman	Ms Perry Mrs Britton
Monument (Year Two) Miss Hanson-Blake	Ms Ludlow	Southwark (Year Three) Mrs Marshall	Miss Hurst
Wimbledon (Year Three) Mrs Ogunleye	Miss Badger Miss Clifford	Balham (Year Three) Miss Brenyah	Mrs Mir Miss Clifford
Kennington (Year Four) Miss Robinson		Euston (Year Four) Miss Mbamba	
Piccadilly (Year Four)	Miss Madu	Edgware (Year Five)	



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Mrs Fernades		Ms Haine	
Barbican (Year Five) Mr Newman		Temple (Year Five) Mrs Dominguez	Miss Madu
Embankment (Year Six) Mrs Bhogal	Ms Boca	Westminster (Year Six) Miss Nunoo	Miss Killick
Colliers Wood (Year Six) Mrs Mitchell and Mrs Inglis	Mrs Farnon-Reeves		

Higher Level Teaching Assistants and cover teachers

Miss Samboer	Mrs Bansal	Mrs Schulenburg	Mrs Desai
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Kitchen team and Midday supervisors

Ms Hooper	Mrs Purkiss	Miss Trivett	Miss Maguire
Mrs Cutajar		Mrs Parsons	Mrs Haly
Mrs Dickson		Mrs Sewell	
Mrs Gallimore		Mrs Hung	

Breakfast and After School Club

Mr Sam Dear	Mrs Farnon Reeves	Ms Perry
Miss Ludlow	Miss Maguire	Miss Trivett
Mrs Haly	Mrs Morgan	Miss Dearlove
Ms Boca		

Site team

Mr Parsons	Mr Farnon Reeves
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Office team

Mrs Samboer	Mrs Bennett	Miss Phillips	Mrs Mohan
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Points of contact and how to best communicate with us

If you have any concerns about your child's welfare or ability to learn successfully, please do make an appointment with your child's classteacher. If you feel that after this initial contact that you would like a leader to be involved in a meeting about your child, then the leader to make contact with, based on their phase responsibility will be:



Year group	Phase leader	Day
Early Years	Mrs Falcica	Monday – Thursday
Year One and Year Five	Mrs Hart	Monday – Friday
Year Two	Miss Pearce	Monday – Thursday
Years Three and Four	Miss Masters Mrs Jenkins (autumn term only)	Monday – Friday
Years Five and Six	Mrs Bhogal	Monday – Thursday

If you would like to discuss concerns that may link to a specific learning/emotional need then please make contact with Ms Wilson.

Mrs Inglis will be working at Singlegate on a Monday and Tuesday. If you wish to speak to her about any curriculum matter, then please do make an appointment with the school office. Our two other Deputy Headteachers, Miss Masters and Mrs Bhogal are also available across the course of the week should you have a more serious concern that may need investigating. Mrs Jenkins, our Federated Deputy Headteacher, will be working at Singlegate for the first half of the autumn term and will be available to support discussions. Our Head of School Mrs Hart will be available to discuss any further concerns relating to your child's education or any concerns that you may have about your child's behaviour and please do contact myself if you have any further concerns related to school matters.

May we remind you all that all staff welcome respectful engagement so that any discussion about your child or school matter is solution focussed and professional.

Timings of the school day

School starts at 8.30 am for all children from Nursery to Year 6. Children in our Hyde Park Corner building (Nursery – Year 1) are to be taken to the back door of your child's classroom whereas children in Years 2-6 may be dropped at the identified gate of our Tower Hill building. The Year 2 classteachers and support staff will come to the astroturf area on the first few days to support in navigating the children to the classroom. From the second week, the children are expected to make their own way to the classroom.

It is important that your child is on time to school every day. Early morning tasks are planned to support the children from their arrival. When children are late, they miss out on vital learning opportunities. Please note that the gates are closed at 8.45 am each morning.

School finishes at 3.15 pm on Monday to Thursday, and at 2.30 pm on Friday.



Children from Year Three, Kennington and Euston Class will all enter the building using the Year 3 gate at the bottom of South Gardens each morning. They will be dismissed from the grassed area outside the back of the building.

With many of our classes in Tower Hill without a back door or being located upstairs, the children from Year Two, Edgware, Embankment and Westminster Class will be brought out to the astroturf area for collection.

Enjoy a free school lunch

Please may I remind you that any child in Reception – Year 6 will be entitled to a free hot lunch on a daily basis. We will also continue to fund a hot school lunch for our fulltime Nursery children too.

You do not need to do anything to ensure that your child has their free school meal. Each morning, your child's classteacher will ask them if they are having a school dinner or a packed lunch on that day and the kitchen will then prepare and cook enough meals for all of the children to enjoy. You may choose for your child to have a hot meal every day of the week or on given days, there is no expectation or limit on how many days your child can enjoy a school lunch.

Our lunch menu is regularly reviewed by the kitchen team, the Head Boy and Girl team with Mrs Bull to reflect some of the children's favourites, as well as offering greater vegetarian choices. Please do share our menu, which may be found on our website with your child to encourage them to have one.

Snacks at playtime

We recognise that most children require a small snack at morning break to keep them going until lunchtime. We encourage children to bring in healthy snacks full of vitamins and minerals containing no added salt, fat or sugar. Many of these will help contribute to their 5 daily portions of fruit and vegetables, keep them alert and help them concentrate. It can be hard during the week to think of suitable items for them to bring in to school and with the help of the children, we have reviewed our expectations of what will be allowed in school. This not only supports them in making healthy choices regarding snacks but will also reduce food packaging and waste.

Providing snacks in a small, named, recyclable container is ideal.

If you are intending to send in healthy snacks with your child, **please limit them** to the list below.

- Vegetable sticks – such as celery, cucumber, peppers or carrot, a range of colour ensures different vitamins and minerals.
- A piece of fresh or dried fruit, high in soluble fibre and vitamins would also be a great snack– pineapple, apple, mango, kiwi, plain raisins, apricots, blueberries, banana slices.

We need the children to stay hydrated and so please ensure that they bring a named water bottle into school daily. Squash and fruit juice are not permitted. We hope that with your



help, we can encourage the children to develop healthy eating habits that become a normal part of everyday life. By keeping high calorie snacks to a minimum and establishing healthy eating habits early on, improvements can be made to a child's quality of life both in the short and long term.

Children in Nursery – Year 2 will be provided with free fruit on a daily basis and do not need any additional snack provided.

Our Year 6 'Snack Shack' will no longer sell items that are not fruit/vegetable based.

Please note that we are a nut-free school. Children are not permitted to bring chocolate as part of their packed lunches.

Uniform

We believe that wearing a smart and practical uniform allows all children to feel equal to their peers and confident in their appearance. We also believe it is important for children to wear clothing that is conducive to a successful learning environment, including activity-appropriate clothing, such as sports attire.

Children are expected to be in school uniform, unless otherwise directed. Please ensure that your child does not accessorise or supplement their uniform in any way. Hoodies, false nails, jewellery, fashion scarves are not permitted in school and your child will be asked to remove them and you will be contacted to revisit school policy expectations.

We expect our children to be wearing the following in terms of uniform:

- School colour fleece or jumper with or without the school logo
- Grey/black skirt, pinafore, shorts or trousers
- School colour checked summer dress
- Light blue polo shirt with or without the school logo
- Black shoes or plain trainers.

- Children are also expected to bring in:
- School colour book bag or rucksack with the school logo
- Water bottle.

Children are expected to come into school with their PE kits on, the day that they have PE. Please see below:

Archway	Angel	Bank
Monday and Wednesday	Monday and Tuesday	Monday and Thursday
Oval	Borough	Knightsbridge
Thursday and Friday	Wednesday and Friday	Wednesday and Friday
Pimlico	Victoria	Monument
Monday and Thursday	Monday and Thursday	Tuesday and Thursday



Southwark	Wimbledon	Balham
Tuesday and Wednesday	Tuesday and Wednesday	Monday and Tuesday
Euston	Kennington	Piccadilly
Tuesday and Thursday	Tuesday and Thursday	Tuesday and Wednesday
Edgware	Temple	Barbican
Wednesday and Friday	Tuesday and Wednesday	Monday and Friday
Westminster	Embankment	Colliers Wood
Monday and Thursday	Monday and Wednesday	Monday and Thursday

A PE kit will include:

School colour PE t-shirt with logo on
 Grey, blue or black shorts or tracksuit bottoms
 Black trainers or plimsolls.

Relationships and Behaviour Policy review-detentions

Our Relationships and Behaviour Policy supports our belief that developing strong relationships enable us to work together with the common purpose of helping everyone learn. In order to achieve this, we apply restorative approaches to low level arising incidents such as, friendship breakups, disputes over games, running in school etc. which encourages everyone to take responsibility for their behaviours.

You will receive a copy of our reviewed Partnership to Success document that includes support for the school in terms of our sanctions, reward systems and expectations. Please take the time to read this carefully so that you understand our shared responsibility in supporting your child's success in school.

By promoting positive behaviour throughout the school the majority of our children will develop self-discipline and learn to co-operate with others at all times. It is, however, acknowledged that sometimes children may exhibit inappropriate behaviours from time to time and that some form of sanction may be necessary, e.g. a text home, detention etc. A text message sent from school will alert you to the fact that we are concerned about your child's behaviour and this in turn could lead to a face to face discussion about some additional support mechanisms that we may apply. A detention will only be given to any child in Years 3-6 who displays any physical behaviour or a behaviour that is emotionally or verbally harmful to others. We will inform you on a Thursday each week, if your child is to have a detention, as this will take place on a Friday from 2.30 pm-3.00 pm with a Senior Leader. If a child in Year 1 or 2 displays similar behaviours, then they will have some reflection time with a Senior Leader instead of a playtime with their friends in order to regulate and reflect on the behaviours seen.



Eco Schools Green Flag Award-distinction

Ms Rasheva, Mrs Inglis and the Eco team have worked tirelessly this year collecting the evidence required for our Green Flag Award application. We were absolutely thrilled with the feedback received. A big thank you and well done to all who contributed.

Please see the feedback received below:

Thank you for sharing your meeting minutes with the Eco-Schools' Team. They really helped to provide an insight into your Eco-Schools' work, and the dynamics of your pupil-led Eco-Warriors! Your Eco-Warriors is supported by five adults. This is a good way to lead by example, and it demonstrates to the young people on your Eco-Warriors the importance of their work. Whilst leafing through your Environmental Review, we noted that there were no pupil comments. Next year, we would encourage pupils to write down their thoughts and ideas when completing it. Leafing through a heavily annotated review later provides a good opportunity to reflect on and evaluate progress. Your Action Plan is varied and substantial, containing impactful activities for each of your 3 chosen Eco-Schools' topics. You have integrated environmental issues into your curriculum, enriching pupil's learning in the process. In your application, curriculum link examples all originate from the same subject.

Next year, we'd encourage you to diversify and collect examples from a variety of subjects. Using other people's teaching as evidence is an excellent way to boost their confidence and encourage them to continue delivering environmentally themed learning! Your Eco-Warriors have placed a lot of emphasis on informing as many members of your school community as possible about their Eco-Schools work, including through school website, school magazine, and assemblies.

Your school has actively participated in numerous environmental initiatives, such as organizing events focused on school grounds, energy conservation, and recycling. These efforts also extended to community clean ups, including litter picking and river clean ups, as well as hosting ClimateEd workshops on climate change for Year 5 students. By joining the Merton Green Network, your school has expanded opportunities for collaboration with other schools and participation in various sustainability events, showcasing a strong dedication to promoting eco-consciousness and environmental stewardship within the community. The greatest success of your Eco-Schools' journey was reducing plastic and we agree that this is something to be very proud of.

Your main challenge is one that anyone who works in an education setting is familiar with, lack of time! However, rather than giving up, you consistently strive to make a positive impact and that's truly inspiring. Other achievements to be celebrated include the promotion of biodiversity through creating bird feeders from recycled materials and monitoring them regularly, as well as planting more bee-friendly plants and raising funds for wildlife charities, well done!

You have demonstrated creativity in creating a clever and unique Eco-Code! We love the acrostic poem used to spell out the name of your school! We hope it provides much



encouragement to next year's Eco-Warriors! We'd love to see the Eco-Code displayed in more spaces to encourage more awareness and visibility of your Eco-Warriors. Thank you so much for applying for our Marine Topic Award. Your application will be carefully considered, and winners announced in the next academic year!

It has been an absolute pleasure reading through your application; it has certainly inspired and motivated our team! Congratulations on your Eco-Schools Green Flag with Distinction. We can't wait to see how you continue to build on your many successes next year.

Celebrating achievement

All children will have the opportunity of earning themselves an 'ask me what I have achieved today' sticker during the school day. Children may be sent to visit the Head of School or myself to share their learning successes. They will then receive an Achievement Certificate to take home at the beginning of the following week.

'Wow' cards will still be sent home fortnightly as recognition of some wonderful learning, fabulous attitude to a challenge, impeccable manners, friendly and supportive attributes etc.

Attendance certificates for classes who achieve the weekly target of 94% will be delivered to each class on a Monday ready for staff to display prominently in their classrooms.

Attendance pizza parties – winners Wednesday

Last year, I worked closely with our Head Boy and Girl team to consider the views of the School Engine and possible incentives to improve attendance in school on a Friday. The children from Reception to Year 6 took part in a circle time to gather their feedback about what they would like as a 'reward' for being in school every Friday.

All classes, who achieve 94% or above attendance on the Friday, will receive alternating prizes – either a certificate or a BeDifferent pencil to keep and take home on the following Wednesday.

The class with the highest attendance percentage on the Friday will enjoy an in-class Pizza Party the following Wednesday. The winning class will be announced in assembly at the beginning of the week and the Head Boy and Girl Team will display a laminated pizza slice on the door of the winning classroom.

The menu will consist of pizza, garlic bread, donuts and make-your-own fruit kebabs for the children to enjoy. An activity box containing pizza-related fun and games (e.g. colouring sheets, word searches, crosswords) will be provided for the children to enjoy once they have eaten.

This initiative has proven incredibly popular and has notably impacted on the attendance percentages each week.

Attending school every day is essential. Any absence is a missed opportunity for learning.



Extra-curricular opportunities

Our extensive programme of extra-curricular activities will resume for the children, with staff and outside providers taking the lead in a variety of creative, physical, social and academic activities this coming term. Booking documents were circulated in July however will be sent out again for your information. They will also include the listed staff-led clubs on offer for the autumn term. Clubs will start the week beginning the **16th September 2024**. Information detailing what is on offer will be sent home again on **Monday 9th September 2024**. Please do make sure that you check your parentmail for this information in order to register your child/ren.

Looking forward to a successful term ahead,

Mrs Bull



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